# Trout Creek School District #6

# Meeting Minutes

12/14/2021

**In Attendance:** Mike Linderman, Board Chair; Carolyn Nesbitt, Board Member; Zach Hannum, Board Member; Eric Viviano, Vice Chair; Scott Rasor, Board Member; Preston Wenz, Principal/Superintendent; Jennifer McPherson, District Clerk; Staff Members: Craig Barrus, David Sorenson, Taylor Etienne, Donn Morris; Community Members: Art & Kathy Hassan, Marian Stonehocker.

**I. Call to order**

Mr. Linderman called to order the regular meeting of the Trout Creek School Board at 6:00 pm on 12/14/21 at Trout Creek School.

**II. Pledge of Allegiance**

Mr. Linderman led the Pledge of Allegiance.

**III. Recognition of Visitors/Public Comment**

Mr. Linderman asked for public comment and read Policy 1420F. Kathy Hassas spoke in support of OPI

**IV. Motion to Approve the Agenda as Presented**

Action Read By: Mr. Linderman; Motion Made By: Mrs. Nesbitt; 2nd: Mr. Rasor

**On the poll of the Board, the motion carried unanimously.**

 **V. Motion to Approve Warrants**

Action Read By: Mr. Linderan; Motion Made By: Mr. Rasor; 2nd: Mrs. Nesbitt

**On the poll of the Board, the motion carried unanimously.**

 **VI. Approval of Minutes from 11/9/21**

Action Read By: Mr. Linderman; Motion Made By: Mr. Rasor; 2nd: Mr. Hannum

**On the poll of the Board, the motion carried unanimously.**

**VII. Administrative Update**

Mr. Wenz reported on and discussion took place regarding the following:

FACILITIES

* Waiting on bid for roof.
* Teacherage walls, ceiling, and flooring can begin upon Board approval of the bid
* Floors, walls, ceiling work is projected to take 2 weeks and begin December 27, upon approval of bid.
* New fridge and freezer are in and being utilized
* Need to discuss water line break - are we going to fix the line back up for the fire house?
* Will be getting bid for downstairs floor removal and installation of a new type of floor to be installed - Considering using in-house staff to pull the carpet, seal, and paint the concrete underneath.
* Plan for Building #6 is still Teacher housing.

ATTENDANCE (11/1 - 11/30)

* Overall - 90%
* PK - 100%
* K - 90%
* 1 - 87%
* 2 - 88%
* 3 - 87%
* 4 - 88%
* 5 - 89%
* 6 - 90%
* 7 - 88%
* 8 - 88%

ACADEMICS

* Formal and Informal observations are ongoing.
* Focusing on quality of instruction & maximizing educational time.
* All staff have been given the Bloom’s Taxonomy flip chart Mrs. Nesbitt had made up
* Yvonne Fields from OPI has conducted interviews with teachers and has been in classrooms to observe instruction and will return to do more observations and provide assistance.
* Cherie Stobie with the Curriculum Cooperative has been in observing instruction and will return to do more observations and provide assistance.
* PIR on January 17, 2022 will involve 2 presenters from No Excuses University - Both presenters have published books and each staff member will receive copies of their books - we will follow up this training with book studies - these trainers focus on building bridges with students in order to maximize the connect between teacher and student for optimal learning, working with students of free and reduced lunch schools, and how to take care of yourself as an educator to be at your best for students.
* K-4 are doing focused skill-groups daily to build upon skills needed and enrich those who have skills above their grade level.
* The PK program has been expanded - it is now called Early Kinder and the number of students has been capped at 15 - It is open to three 3 year olds now as we have a little room and early intervention in learning is best.
* Mrs. Jo Hanson has led the charge on developing pre and post-tests for grades EK-8. The draft of EK-4 will be available for your review - These tests will be used at the beginning of the year in each grade level and at the end of the year for each grade level - same test for both times of the year.
* Jo Hanson is also leading the charge for Curriculum Resources and Scope & Sequence so TCS can be aligned across all grade levels.
* State test info is in the folder.

FINANCES

* Administrator and Business Manager continue to go through the budget and grants.
* Administrator and Business Manager will be meeting over the Christmas break to work through the grants to prepare for filing amendments.
* We have 3 people willing to help with grant writing. Plan is to meet in January to review.
* We received an OPI School Nutrition Program grant for another freezer, $3,500.00.
* HB 279 provides the opportunity for people to donate money to public schools and their money donated qualifies them for a dollar-for-dollar state tax credit - the use of these funds is limited to the following:
	+ - Transformational learning
		- Advanced opportunity
		- Any program, service, instructional methodology or adaptive equipment used to expand opportunity for a cold with a disability
		- Courses provided through work-based learning partnerships or for postsecondary credit or career certification
		- Technology enhancements

PERSONNEL

* Part-time custodian spot is currently being filled by a substitute.
* Recommending Janaya Ingersoll for the Assistant Cook position
* Observations are ongoing (informal and formal)
* Taylor Etienne has expressed interest in the Special Education Teacher position available for next school year. We have learned that the SpEd Co-op has funds to reimburse Mrs. Etienne’s cost of classes up to a specified dollar amount per class.

MISCELLANEOUS

* Mr. & Mrs. Wenz are personally paying for a storage shed to be delivered for Building 8. This shed will move with the Wenz’s when they purchase a home.
* Staff Christmas Party is December 21, 2021, immediately after school.
* Interest letter has gone out for spring athletics, co-ed flag football & track. Interest will dictate sports offering.

 **VIII. Custodial & Maintenance Update**

 Mr. Barrus reported on and discussion took place regarding the following:

1. Maintenance Update:
2. HVAC system - Elements burning out more rapidly. East side of the building has no return air pressure causing element burn-out. HVAC is tripping breakers. Mr. Barrus to investigate but did say his concern is that it is close to it’s end of life. Box heaters need to be purchased so that we are prepared. Dad’s Heating/Cooling & Construction is preparing a bid. McKinstry wants $7,500 to provide an estimate.
3. Roof warranty expired in 1999. Mr. Linderman requested Mr. Wenz to contact Doug Cooper. Roof takes precedence over HVAC.
4. Septic is an issue. Holes for the drainfield pipe are blocked. Anticipating that we will need to replace perforated pipes. Flange was not installed properly by Sorlie Septic.
5. Gym - needs a new number lock. Code needs to be changed, but it cannot be reset. Multiple students know the code. Lock needs to be replaced.
6. Fire House outside Rental - Mr. Barrus sees no point in putting it back together and is wondering why the main line fix is our responsibility due to the fact that the line is the water department’s main line. Doug Cooper of the water board states that the line belongs to TCS. Another Water board member says No, it’s not. Community member, Marian Stonehocker, stated that the water board has hired out the mapping of the water district lines. Mr. Linderman states the water department can be asked to cap it, bury it, and mark the line where it ends on the property. Mr. Linderman also stated he asked the fire chief if that fire house is needed for fire suppression and did not receive an answer. Mrs. Nesbitt requested the Board write a letter requesting that answer so that we have it documented. A copy of TCFD fire suppression plan is also to be requested. Mr. Barrus requested permission to get rid of the fire building that was removed to fix the leak.

B. Resignation of Part-time Custodian. Joe Gerstenberger resigned.

Action Read By: Mr. Linderman; Motion Made By Mrs. Nesbitt; 2nd:Mr. Hannum

**On the poll of the Board, the motion carried unanimously.**

C. Part-time Custodian Vacancy. Requested permission to fill.

 Action Read By: Mr. Linderman; Motion Made By Mrs. Nesbitt; 2nd:Mr. Hannum

**On the poll of the Board, the motion carried unanimously.**

**IX. District Clerk Update**

1. District Financials reviewed. Grants were briefly discussed.
2. Report was given on the Student Activities Report.
3. Christmas Bazaar Report was given. TCS was slightly in the red for the Bazaar, but the funds were there to cover and it was a reasonable amount for public relations benefit.
4. P=Card Policy 7400 Adoption. This was the 2nd reading of the policy.

Action Read By: Mr. Linderman; Motion Made By: Mr. Rasor; 2nd: Mrs. Nesbitt

**On the poll of the Board, the motion carried unanimously.**

 **X. Discussion (D) and Action (A) Items:**

* 1. Early Kinder Student Approval

 Action Read By: Mr. Linderan; Motion Made By: Mrs. Nesbitt; 2nd: Mr. Hannum.

 Let the record reflect that Mr. Linderman recused himself.

**On the poll of the Board, the motion carried unanimously by those voting.**

* 1. Recommend Janaya Ingersoll for Part-time Cook

Action Read By: Mr. Linderan; Motion Made By: Mr. Hannum; 2nd: Mr. Viviano

**On the poll of the Board, the motion carried unanimously.**

* 1. Bids on #6 Teacherage. Lars & Travis answered questions re: floor & walls bid. Will take 2-3 weeks. Bid is all inclusive, including construction waste removal.

Action Read By: Mr. Linderan; Motion Made By: Mrs. Nesbitt; 2nd: Mr. Rasor

**On the poll of the Board, the motion carried unanimously.**

* 1. Superintendent Evaluation Tool for approval.

Action Read By: Mr. Linderan; Motion Made By: Mr. Rasor; 2nd: Mr. Hannum

**On the poll of the Board, the motion carried unanimously.**

* 1. Historical Refuse Report was discussed. **No Action.**
	2. Professional Development for PIR Day January 17, 2022. No Excuses University

$10,000.00 paid from the OPI Approved TI-School Support grant.

Action Read By: Mr. Linderan; Motion Made By: Mrs. Nesbitt; 2nd: Mr. Hannum

Let the record reflect that Mr. Viviano abstained from voting.

**On the poll of the Board, the motion carried unanimously by those voting.**

* 1. Upcoming Election for School Board Members was discussed. Will keep on agenda until after the Election. **No Action.**
	2. District Test Scores, Longitudinal Data was presented. Concerns about low proficiency scores abound. Mr. Wenz to present to staff at the next staff meeting. **No Action.**
	3. Water Line Breakage was discussed, then **TABLED .**
	4. Resignation of Allie Viviano. Recommendation was made to fill vacancy generated by this resignation.

Action Read By: Mr. Linderan; Motion Made By: Mrs. Nesbitt; 2nd: Mr. Rasor.

 Let the record reflect that Mr. Viviano recused himself.

**On the poll of the Board, the motion carried unanimously by those voting.**

**XI. Next Meeting Agenda Items**

1. Water line break
2. Election
3. District Test Scores Presentation to Staff Update

**XII. Adjournmen**t – Meeting was adjourned at 8:02 pm.

Next Meeting: Regular Board Meeting Tuesday, January 11, 2021 @ 6 pm.

Respectfully Submitted,

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Jennifer McPherson, District Clerk Date

Approved on \_\_\_\_\_\_\_\_\_\_\_\_, 2021.

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Michael Linderman, Board Chair Date